

## **NIH POLICY MANUAL**

### **3034 - WORKING WITH HAZARDOUS MATERIALS**

**Issuing Office: ORS/DS 496-3353**

**Release Date: 03/01/93**

1. **Explanation of Material Transmitted:** This release establishes NIH policy and procedure governing work with hazardous chemicals as described in the NIH Hazard Communication Program and the NIH Chemical Hygiene Plan. U.S. Department of Labor, Occupational Safety and Health Administration regulations require such programs (29 CFR 1910.1200, 29 CFR 1910.1450).
2. **Filing Instructions:**  
  
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**PLEASE NOTE:** For information on:

- Content of this chapter, contact the issuing office listed above.
- Working With Hazardous Chemicals, contact the Division of Safety, ORS on 496-3353.
- On-line information, enter this URL:  
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#### **A. Purpose:**

Established under this chapter is the NIH policy for working with hazardous chemicals described by the NIH Hazard Communication Program and the NIH Chemical Hygiene Plan.

#### **B. Background:**

The NIH Hazard Communication Program applies NIH-wide where potentially

hazardous chemicals are used in the workplace. Additionally, the NIH Chemical Hygiene Plan applies to all laboratory areas. These programs were established in accordance with the U.S. Department of Labor, Occupational Safety and Health Administration regulations 29 CFR 1910.1200 & .1450.

### **C. Policy:**

It is the policy of the NIH that all employees, potentially exposed to hazardous chemicals while performing their jobs be fully informed of both the hazardous properties of these chemicals and the protective measures that are available to minimize chemical exposures. The NIH Hazard Communication Program consists of three major components:

1. the identification of hazardous chemicals;
2. the maintenance of current hazard information at the worksite including warning labels and signs and material safety data sheets; and
3. the training of employees. The NIH Chemical Hygiene Plan complements this program and consists of procedures to be used in all laboratory locations when working with potentially hazardous chemicals. Policy and procedures are described in the NIH Hazard Communication Program and the NIH Chemical Hygiene Plan. Copies of the NIH Hazard Communication Program and the NIH Chemical Hygiene Plan can be obtained by calling 496-2346.

### **D. Additional Information:**

For further information on this manual chapter, contact the NIH, Division of Safety, Occupational Safety and Health Branch at 496-3353.

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